



**JOB OPPORTUNITY
DEPARTMENT OF CORRECTIONS
WHITTLESEY ROAD
P.O. BOX 863
TRENTON, NJ 08625**



THIS POSTING IS ONLY OPEN TO THE FOLLOWING:

- ☐ Current Department of Corrections employees who are permanent in a competitive title, or a Civil Service Commission-approved non-competitive title, as a promotional or lateral opportunity, subject to current promotional and hiring restrictions
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- ☐ Interested individuals who meet the stated requirements

Issue Date: June 24, 2016

Posting No.: 183-16

TITLE: Storekeeper 2 **SALARY:** \$41,230.15 - \$58,006.69

LOCATION: East Jersey State Prison – Rahway, NJ

JOB DESCRIPTION: Under the direction of a Business Manager or other supervisory officer in a state department, institution, or agency, has charge of the operation of a moderate sized storeroom, or a section of a very large storeroom; does related work as required.

REQUIREMENTS

EXPERIENCE: Three (3) years of experience in stockroom work including the obtaining, recording, storing, safeguarding, and issuing varied types of equipment, materials, and supplies, and in maintaining records thereof.

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

PLEASE INCLUDE RESUME, POSTING TITLE AND NUMBER, *AND COPY OF TRANSCRIPTS IF APPLICABLE (UNOFFICIAL COPIES ARE ACCEPTABLE) IN YOUR RESPONSE. ALL ATTACHMENTS MUST BE SENT IN PDF OR WORD FORMAT ONLY. ADDITIONALLY, YOU MUST PROVIDE YOUR E-MAIL ADDRESS. TO BE CONSIDERED, RESPONSES MUST BE POSTMARKED NO LATER THAN July 11, 2016.

Forward Response To:

Martin Hayes, Technical Assistant Personnel
Regional Personnel Services, Region 2
East Jersey State Prison
Lock Bag "R"
Rahway, NJ 07065

Emailed resumes are to be sent only to:

Martin.Hayes@doc.nj.gov